



## **Minutes of the Torquay Place Leadership Board**

**15 December 2025**

**-: Present :-**

Jim Parker (chair), Anne-Marie Bond, Tracey Cabache, Caroline Cozens, Steve Darling, Callum Elliott, Lawrence Frewing, Peter Friend, Jess Gane, Councillor Law, Richard Marsh, Rose Millard, Steve Reynolds, Lyn Roberts, Councillor D Thomas, Lee Tozer, Caroline Voaden, Chris Walsh, Michael Westcott, Nigel Yelland  
(Also in attendance: Simon Bellamy, Teresa Buckley, Jon-Paul Hedge, Natalie Nolan, Elizabeth Spence)

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### **11. Apologies**

Apologies for absence were received from Vince Flower, Laura Marshall, Nathan Kiyaga, Alison Hernandez and Chris Hart.

### **12. Minutes**

The Minutes of the meeting of the Torquay Place Leadership Board held on 27 October 2025 were confirmed as a correct record.

### **13. Declarations of Interest**

There were no declarations raised.

### **14. Delivery Assurance Framework and next steps.**

The Interim Place Manager outlined the steps taken since the last meeting, confirming that documentation had been submitted as agreed, and providing a timeline for the next steps as per the published report. Conversations were ongoing regarding the Delivery Assurance Framework with Council officers. Members discussed the flowchart for project approval, the application form and the scoring framework. Members raised questions on the timing of funding availability, and the potential to roll forward unused funding, risk management and risk appetite in the approval process. Members also discussed how community engagement could be integrated into the process, including use of workshops for collaboration, how the Panel might engage with unsuccessful applicants to guide and advise them on potential alternative funding routes, and the potential for adding conditions to funding agreements.

After in depth discussion, the following proposals were unanimously approved:

- 1 that the Board agree the suggested process, scoring template and monitoring methods;
- 2 that the Interim Place Manager be given delegated authority to make minor adjustments to the final document;
- 3 that process are put in place for the Board to begin to score and issue grants in its next meeting; and
- 4 that the above decisions are communicated to community groups.

#### **15. Capacity Funding – existing requests, seed funding,**

The Interim Place Manager described current ideas for utilising capacity funding to allow applicants to undertake works which may allow projects to develop such as surveys and feasibility studies. Members made suggestions regarding digital engagement and innovative non-traditional engagement methods. Officers outlined a timeline for a proposed technical support funding package from Central Government, likely to be rolled out in the financial year 2026-2027. The Board was generally supportive of the indicative spend outlined in the reports.

#### **16. Paignton Pride in Place funding update.**

The proposed Paignton Pride in Place project was discussed, with Officers outlining that the funding package was likely to be geared toward hyper-local, community-led projects, with a focus on sustainability. The Board discussed the proposed boundaries for this project, with representatives from the Ministry for Housing Communities and Local Government outlining the rationale behind the boundaries and selection criteria currently under discussion.

#### **17. Finance update**

The Interim Place Manager advised of the latest financial position for the board.

- Plan for Neighbourhood capacity spend to date (2025-2026) is £46,633.
- Long Term Plan for Towns spend (2024-2025) totalled £11,668 and is held in a designated reserve.
- As of September £238,332 is held in reserve plus £153,367
- This totals **£391,699 of capacity funding remaining**